



GRANT APPLICATION

DEAR PNSEF GRANT APPLICANT,

The grant application forms are designed for you, your parents, and your coach to tell the PNSEF Grant Committee why you deserve to receive financial assistance to pursue your skiing and life goals. It requires you to make yearly financial planning and develop budgets for your races/projects/training camps.

The application process has been moved to an on-line format. You will find all the forms (Competitor, Parent, Coach Recommendation and Project Budget) here: www.pnsef.org/grants

The application requires a copy of the front page of your parents' latest IRS Form 1040 Tax Report before the application will be considered. If your parents (or you) are self-employed, a copy of Schedule "C" from the Tax return is requested. Also, please send us a picture for our files, preferably of you skiing, that may be used for public relations displays in the future.

Please send the IRS form and any printed photographs to:

**PNSEF
Grant Committee
2671 Flowery Trail Road
Usk, WA 99180-9740**

CHECK LIST (due in PNSEF office by December 31st):

- Competitor Application Form
- Coach's Recommendation Form (or letter) (Signed)
- Parents' Form
- 1040 Tax Form (front page only)
- Schedule "C" Tax Return (If you or your parent is self employed)
- Picture - skiing if possible, to be used in Public Relations exhibits
- Project/Event form (Signed) **(due two weeks prior to event).**

NO grant request will be processed if any of the above forms are missing or incomplete.

Note:

Any competitors who **think** they will be requesting funds for the coming race season must submit a grant application (competitor application form, coach's recommendation, parents form, and financial information) to the PNSEF office no later than December 31st. *The Project/Event form can be submitted two weeks prior to each specific event for which funds are requested.* If you have a change in your status or circumstances you may submit updated information throughout the season.



GRANT GUIDELINES

The basic purposes of PNSEF are:

- To grant financial assistance to talented skiers and snowboarders to help them achieve their goals in competition;
- To educate the skiing public in all facets of ski competition which may include financial assistance to competitors;
- To carry on and sponsor educational and related activities designed to provide competitive skiers with full knowledge about their events;
- To sponsor and maintain education programs designed to train qualified officials needed for competitive skiing events;
- To assist in the education of qualified ski coaches;
- To provide scholarships to worthy competitors to assist them in pursuing college, university and post-graduate studies;
- To enlist public interest and cooperation in carrying out these purposes.

GUIDELINES

In order that all applications for grant monies from the Pacific Northwest Ski Education Foundation are processed on a fair and equitable basis, the following guidelines are set forth.

INDIVIDUAL FUNDING REQUESTS

1. Grants from PNSEF will be limited to PNSA persons who are current paid members or representatives of PNSA by the grant submission deadline each season.
2. The specific purpose for the grant should be clearly stated and supported by a budget outlining exactly for what the funds will be used, WHERE OTHER FUNDING SOURCES ARE AVAILABLE, AND WHERE OTHER FUNDS ARE BEING SOUGHT.
3. The time-period for the grant should be specified.
4. Requested funds must be for an approved function of PNSA-calendared projects and must be for a specific event.
5. An individual may request up to \$1000 per application with a maximum of \$2000 per fiscal year (July 1 to June 30). Grants requested in excess of \$1000 or \$2000 per calendar year require special consideration by the full Board of Trustees.
6. Grants are awarded for projects from November through April of each season. Grants requested outside this time frame require special consideration by the full Board of Trustees
7. Only U18, U21, OJ-(Nordic only) and Seniors will be considered for individual grants. U16 competitors will be considered for funds only for approved events outside of PNSA-calendared projects).
8. As a requirement of any grant, a follow-up report must be submitted from the recipient by April 30, including, if possible, an action photo.



GROUP PROJECT FUNDING

Specific projects would include those events for which certain groups would be invited such as dryland or on snow training camps, or approved national and international events. The person in charge of the project should submit a written request to the PNSEF office. The request would give as much detail as possible including funds requested, proficiency level of participants, number of participants involved, cost to participants, location, date of event, coaches involved, etc. so the Grant Committee can make a decision. A letter of approval from the Chair of the appropriate Competition Committee must be included to show this specific project is approved by the committee. This will preclude funds being requested for unauthorized projects. The funding of such projects will be over and above any projects specifically stated as a line item in the PNSEF budget.

EVENT EQUIPMENT GRANTS

Grant requests may be submitted by PNSA and/or its member clubs for special equipment necessary for the conduct of a race. Such requests must include all information necessary for the Grant Committee to make a decision such as why the special equipment is required, whether it is for a one time or a permanent basis and any other pertinent information. Such requests must have the approval of the appropriate Competition Committee. Requests for funds in excess of \$1000 will require full Board of Trustees approval.